

# INSTRUCTIONS FOR COMPLETING CERTIFICATION FORM

1. Please type or print all information.
2. Certification must be signed by the Delegate, Pastor and President of the Parish Board to be valid.
3. A check payable to the Ukrainian Orthodox Church of USA must be submitted along with each registration form. The registration fee for delegate, alternate or guest is \$375.00 each. The delegate certification form and check must reach the Consistory before September 17, 2019. A late fee of \$25.00 will be assessed for delegate certifications postmarked and received after September 17, 2019. Therefore, all checks received with delegate forms after September 17, must be made out for \$400.00
4. **Please make copies of this form. Delegates must bring a copy of this form to register at the Sobor and show proper identification.**
5. This same Delegate certification form is to be completed by the Alternate, if he/she is designated to be in attendance and possibly represent the parish in place of regular delegate.
6. PLEASE MAIL FORMS AND REGISTRATION FEE TO:

**UKRAINIAN ORTHODOX CHURCH OF USA  
ATTN: SOBOR REGISTRATION  
PO BOX 495  
SOUTH BOUND BROOK, NJ 08880**

## I. PARISH DELEGATES

- A. To be eligible to send a delegate(s) to the Sobor, the parish must be "in good standing" with the Consistory with paid up assessments, pension, parish info sheets, membership forms and any outstanding bills as of August 15, 2019.
- B. Delegates to the Sobor should be elected at a parish meeting.
- C. The following criteria should be considered in selecting candidates for delegates to the Sobor.
  - To be eligible as a candidate for election as a Sobor delegate, the candidate must be a practicing Ukrainian Orthodox Christian who regularly attends Divine Liturgy and other Church Services, goes to Confession and receives Holy Communion.
  - The candidate must be a member in good standing of the parish which he/she represents.
  - The candidate's service to the parish should be an important consideration. Some service considerations are serving on parish board, choir, teaching in church school, working with youth, sisterhood, UOL.
  - The candidate must have the recommendation of the parish and the priest.
  - Must register in a timely manner.

## **II. CLERGY DELEGATES**

1. Must be a clergy of the Ukrainian Orthodox Church of the USA.
2. Must be in good standing --- all financial obligations should be met, including outstanding assessments, and bookstore invoices.
3. ALL VITAL STATISTICS CURRENT AND SUBMITTED.
4. Must have the blessing of the eparchial bishop.
5. Must register in a timely manner.

## **III. OTHER PARTICIPANTS - GUESTS**

1. Guests are welcome as observers.
2. Guests do not have the right to vote nor to participate in official discussions.
3. Guests may be asked to sit in a separate section.
4. Guests must be members of the Ukrainian Orthodox Church of the USA.
5. Guests must pay the GUEST REGISTRATION FEE.
6. The guest registration must be approved by guests' home parish and parish priest.